

SAVANNA FIELD TOURNAMENT - ADULT VOLUNTEER POSITIONS

NOVEMBER 17, 2007

SNACK STANDS

Help to maintain and run concessions for Main or South Snack Stands. You will be taking orders, collecting money and/or preparing food throughout your shift. Ensure proper hygiene with food preparation and food handling. You will help in the set up or take down of the area.

WAREHOUSE

Help to maintain overall food and supplies inventory for tournament, including food for snack stands and BBQ row. Have items run to each area as needed. Keep in touch with runners for replenishment of supplies as needed. You will help with set up and tear down of area.

HOSPITALITY

Judges, visiting band directors, and sponsors are our VIPs for the day. Your group will be responsible for food preparation and service in our on-field Hospitality tent. Serve judges in judges stand throughout day. You will help in the set up or take down of the area.

BBQ ROW - CHEFS

Setup and prepare bar-b-que foods on BBQs, either at Main stands or South snack stand. You will help in the set up or take down of BBQs and propane tanks in the area. Many Barbecue Chefs Needed!

BBQ ROW - SALES

Help to run sales of BBQ meal deals under stadium seats. You will be taking orders, collecting money and distributing food throughout your shift. You will help in the set up or take down of the area.

VOLUNTEER MANAGEMENT

Assist with volunteer coordination, including calling parents and creation of name badges. Assist with checking in all students and parent volunteers in the morning, distributing name badges and meal tickets. Throughout the day, assist with areas that have too many or too little volunteers in their area. Manage Lost and Found.

RUNNERS

Will go to local stores throughout the day and buy items that we need to replenish. Must have a vehicle and a cell phone.

TICKET SALES

Sell tickets to spectators for the event. You will be accepting money and making change throughout your shift from a secure location.

TRASH MAINTENANCE

You will oversee a group responsible for trash pickup in the stadium and parking lot throughout the day. Make sure cans are emptied and new bag placed in cans as needed. Empty and collect cans/bottles from separate recycle bins. You are important!! Your team will get an incentive for this duty.

FIELD CREW

Your crew will be responsible for field conditions throughout the day. Set up and take down signage throughout stadium. Oversee field re-stripping by students prior to first performance and during breaks. Re-set field markers between bands. Ensure pit crews do not enter prior to permitted time.

FIRST AID

You will man the first aid station, assisting with initial assessment of participants or spectators who need first aid assistance. RN's and LVN's preferred. There will be an ambulance on site as needed.

PIT GATE

Man the entry gate to ensure pit crews for bands enter field in performance order. Make sure they do not enter prior to permitted time.

BAND ENTRY GATE

Man the entry gate to ensure bands enter field in performance order. Make sure they do not enter prior to permitted time.

PARKING LOT

Your team will be greeting and checking in busses arriving for Tournament. Will work with REACT crew in parking assistance. Direct judges to parking area.

SPECTATOR ENTRANCE

Check for tickets and stamp hands at entrance to stadium. Make sure no one enters or leaves stadium during a performance.

PROGRAM AND RAFFLE SALES

Help to maintain and run sales of programs and tickets for raffle items. You will be taking orders, collecting money and controlling program inventory throughout your shift. You will help in the set up or take down of the area.

BAND STAFF BOOTH

Help to maintain and run concessions for band staff booth. You will be taking orders, collecting money and/or preparing items for sale throughout your shift. This area coordinates with Main Snack Stand to sell concessions in the stands. You will help in the set up or take down of the area.

FLOWER SALES

Help to maintain and run sales for flower table. You will be taking orders, collecting money and/or preparing flower bouquets throughout your shift. You will help in the set up or take down of the area.

SAT NITE CLEAN UP

Calling all Night Owls! We need your help with tearing down and packing items to take back to school. The more hands we have, the sooner we can get home to watch SNL.

SUNDAY CLEAN UP

Help unload the equipment from the trucks and put away into the appropriate sheds. Help clean up the BBQs and fans. Assist with returning rented equipment as needed.

PROGRAM LAYOUT

Gather all tournament ads sent in for program, and set in layout form (MS Publisher) for program creation. Ensure all ads turned in are logged, and laid out in correct size paid for. Ensure all bands attending event have correct performance information. Ensure sponsorships noted correctly. Work with Mr. Belski to sign off layout and program delivery date.